



**CITY OF SOUTH PASADENA  
PUBLIC WORKS COMMISSION  
REGULAR MEETING AGENDA**

**Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**January 13, 2021, at 6:30 p.m.**

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO  
THE PUBLIC**

*South Pasadena Public Works Commission Statement of Civility*

*As your elected governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the special meeting of the Public Works Commission for January 13, 2021 will be conducted remotely and held by Zoom video conference.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Commissioners will be participating remotely and will not be physically present in the Council Chambers.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below:

Public Works Commission  
**Zoom Meeting Information**  
**Meeting ID: 956 3928 6389**  
**Passcode: 083647**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:  
<https://zoom.us/j/95639286389?pwd=c3d2RUdLMUNHVEV0bGFUQldtbFplZz09> ; or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:  
<https://zoom.us/u/acRWulGbdB>

IMPORTANT NOTE: Members of the public may access the meeting to observe the meeting's proceedings; however, at this time, there is no live, real-time participation by members of the public.

#### **PUBLIC COMMENTS AND SUGGESTIONS**

The Public Works Commission welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments in writing for Public Works Commission consideration, by emailing comments or questions to: [pwcpubliccomments@southpasadenaca.gov](mailto:pwcpubliccomments@southpasadenaca.gov). **Public Comments must be received by 12:00 p.m., January 13, 2021** to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) clearly state if you wish for your comment to be read during the meeting.

- CALL TO ORDER:** Chair Sam Hernandez
- ROLL CALL:** Commissioners: Chair Sam Hernandez, Vice Chair Julie Riley, David Maling, and Charles Trevino.
- CITY COUNCIL LIAISON:** TBD
- STAFF PRESENT:** Garrett Crawford, Acting Deputy Director of Public Works  
Reyna Salazar-Martin, Public Works Management Assistant
- PLEDGE OF ALLEGIANCE:** Vice Chair Riley

**PUBLIC COMMENTS AND SUGGESTIONS**

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**1. Public Comment****PRESENTATIONS****2. New Commissioners****3. Recognizing outgoing Commissioners****DISCUSSION ITEMS****4. PWC CIP Project Overview (Information Item)****ACTIONS ITEMS****5. Minutes of the Special Meeting of the Public Works Commission on December 9, 2020**

**COMMUNICATIONS****6. City Council Liaison Communications****7. Commissioner Communications****8. Staff Liaison Communications****ADJOURNMENT****FUTURE PUBLIC WORKS COMMISSION MEETING**

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
March 10, 2021	TBD	6:30 p.m.
May 12, 2021	TBD	6:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission Meeting agenda packets are available online at the City website:  
[www.southpasadenaca.gov/boardsandcommissions/publicworkcommission](http://www.southpasadenaca.gov/boardsandcommissions/publicworkcommission)

**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

**1/11/2021**

/s/

Date

Reyna Salazar-Martin

Public Works Management Assistant

## **ITEM 4**

### **PWC CIP Project Overview**





# City of South Pasadena

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2020-2024





# PROGRAM SUMMARY

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2020-2024



## Table of Contents

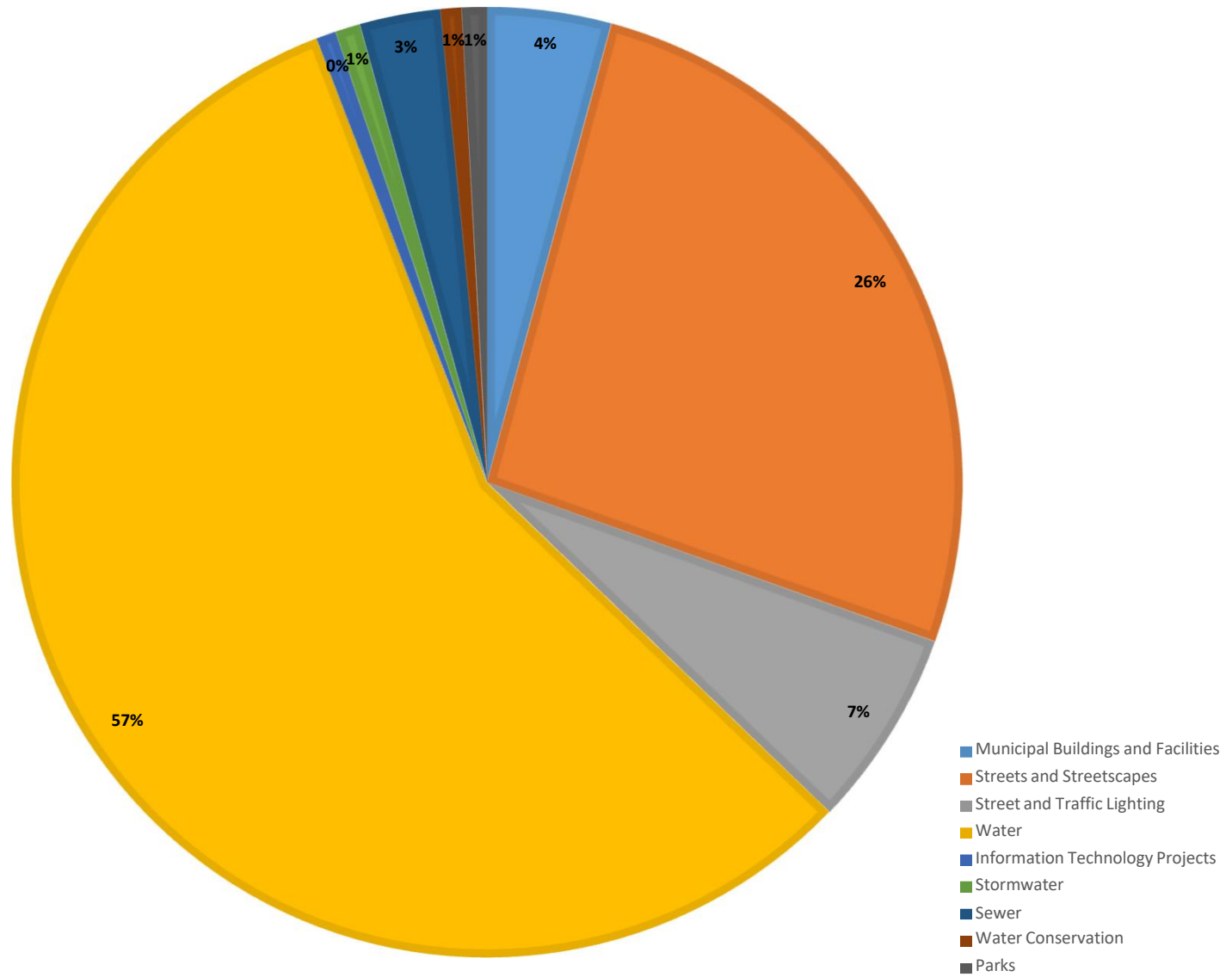
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FY 2020 Appropriations by Fund	iv



## Totals by Category

Description	Total Five Year Estimates	Appropriated FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023	Proposed FY 2024 and Beyond
Municipal Buildings and Facilities	\$ 4,965,963	\$ 367,535	\$ 500,000	\$ 1,948,692	\$ 533,050	\$ 695,855	\$ 920,831
Streets and Streetscapes	\$ 111,517,792	\$ 3,382,592	\$ 3,105,000	\$ 95,435,000	\$ 3,389,200	\$ 3,035,000	\$ 3,171,000
Street and Traffic Lighting	\$ 2,035,400	\$ 1,235,400	\$ 800,000	\$ -	\$ -	\$ -	\$ -
Water	\$ 25,330,000	\$ 7,000,000	\$ 6,750,000	\$ 1,450,000	\$ 3,220,000	\$ 6,030,000	\$ 880,000
Information Technology Projects	\$ 844,000	\$ 284,000	\$ 80,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Stormwater	\$ 5,603,477	\$ 20,477	\$ 100,000	\$ 100,000	\$ 151,000	\$ 2,050,000	\$ 3,182,000
Sewer	\$ 2,350,000	\$ -	\$ 325,000	\$ 75,000	\$ 1,800,000	\$ 75,000	\$ 75,000
Water Conservation	\$ 150,000	\$ 65,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -
Parks	\$ 575,000	\$ -	\$ 100,000	\$ 300,000	\$ 175,000	\$ -	\$ -
<b>Grand Total</b>	\$ 153,371,632	\$ 12,355,004	\$ 11,845,000	\$ 99,428,692	\$ 9,388,250	\$ 12,005,855	\$ 8,348,831

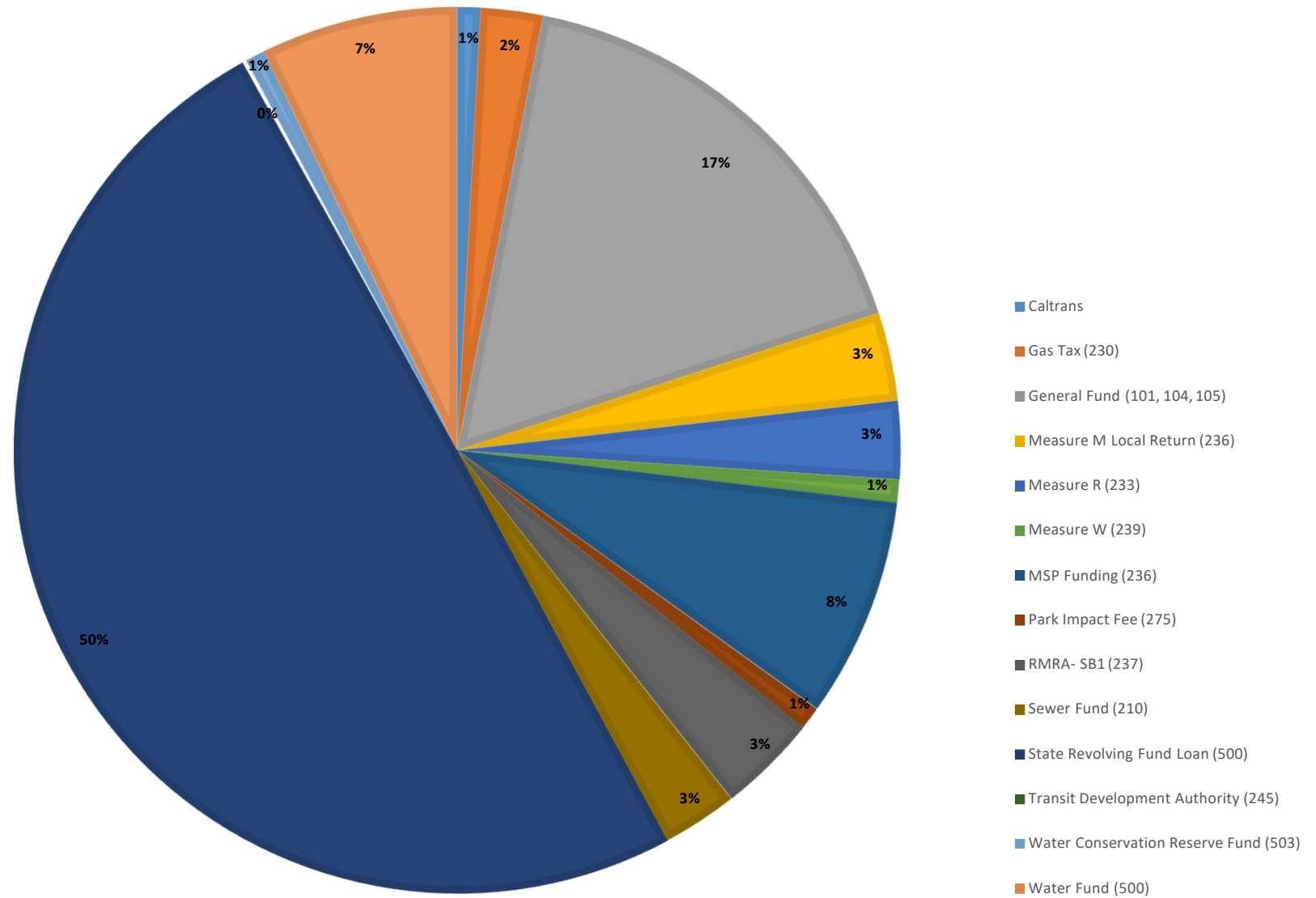
## FY 2020 APPROPRIATIONS BY CATEGORY



## Totals by Fund

	Total Five Year	Appropriated	Proposed FY	Proposed FY	Proposed FY	Proposed FY	Proposed FY	Proposed FY
								Beyond
710 Mobility Improvement Fund	\$ 48,000,000	\$ -	\$ -	\$ 48,000,000	\$ -	\$ -	\$ -	\$ -
Caltrans	\$ 1,410,362	\$ 1,310,362	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Caltrans (Rogan Fund)	\$ 9,000,000	\$ -	\$ -	\$ 9,000,000	\$ -	\$ -	\$ -	\$ -
Community Development Block Grant (260)	\$ 500,000	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Gas Tax (230)	\$ 1,640,000	\$ 300,000	\$ 268,000	\$ 268,000	\$ 268,000	\$ 268,000	\$ 268,000	\$ 268,000
General Fund (101, 104, 105)	\$ 9,464,000	\$ 1,384,000	\$ 2,000,000	\$ 1,520,000	\$ 1,520,000	\$ 1,520,000	\$ 1,520,000	\$ 1,520,000
Measure A	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -
Measure M Local Return (236)	\$ 2,205,000	\$ 300,000	\$ 381,000	\$ 381,000	\$ 381,000	\$ 381,000	\$ 381,000	\$ 381,000
Measure R (233)	\$ 2,380,000	\$ 700,000	\$ 336,000	\$ 336,000	\$ 336,000	\$ 336,000	\$ 336,000	\$ 336,000
Measure W (239)	\$ 350,000	\$ -	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
MSP Funding (236)	\$ 1,204,200	\$ -	\$ 950,000	\$ -	\$ 254,200	\$ -	\$ -	\$ -
MSRC (238)	\$ 130,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Park Impact Fee (275)	\$ 400,000	\$ -	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Prop A (205)	\$ 57,000	\$ 57,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prop C (207)	\$ 980,000	\$ 80,000	\$ -	\$ 500,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000
RMRA- SB1 (237)	\$ 2,505,000	\$ 350,000	\$ 431,000	\$ 431,000	\$ 431,000	\$ 431,000	\$ 431,000	\$ 431,000
Sewer Fund (210)	\$ 2,450,535	\$ 100,535	\$ 325,000	\$ 75,000	\$ 1,800,000	\$ 75,000	\$ 75,000	\$ 75,000
State Revolving Fund Loan (500)	\$ 19,950,000	\$ 6,500,000	\$ 5,900,000	\$ 550,000	\$ 2,300,000	\$ 4,700,000	\$ -	\$ -
Stormwater Reserves (101)	\$ 121,477	\$ 20,477	\$ -	\$ -	\$ 101,000	\$ -	\$ -	\$ -
STPL (208)	\$ 440,000	\$ 440,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transit Development Authority (245)	\$ 112,630	\$ 17,630	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000
Unfunded	\$ 44,366,428	\$ -	\$ -	\$ 36,948,692	\$ 533,050	\$ 2,695,855	\$ 4,188,831	\$ -
Water Conservation Reserve Fund (503)	\$ 150,000	\$ 65,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -
Water Fund (500)	\$ 5,380,000	\$ 500,000	\$ 850,000	\$ 900,000	\$ 920,000	\$ 1,330,000	\$ 880,000	\$ -
Total:	\$ 153,371,632	\$ 12,355,004	\$ 11,845,000	\$ 99,428,692	\$ 9,388,250	\$ 12,005,855	\$ 8,348,831	\$ -

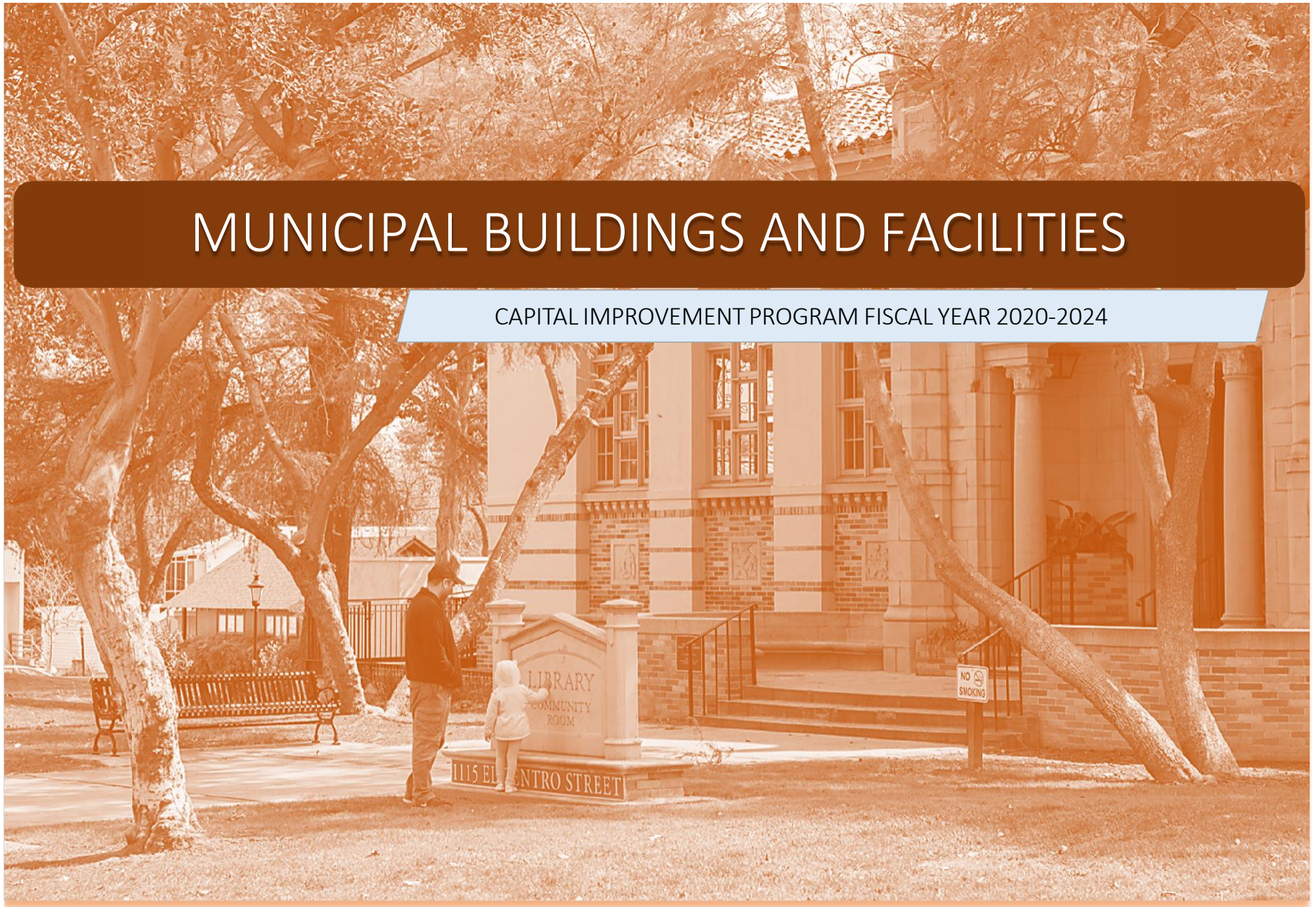
# FY 2020 APPROPRIATIONS BY FUND





# MUNICIPAL BUILDINGS AND FACILITIES

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2020-2024





FY 2020-2024 Capital Improvement Program  
Municipal Buildings and Facilities

Prioritv	Description	Total Five Year Estimates	Appropriated FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023	Proposed FY 2024 and Beyond
1	Compressed Natural Gas (CNG) Station Upgrade	\$ 367,535.00	\$ 367,535.00					
2	Municipal Building and Facilities Repairs	\$ 2,300,000.00		\$ 500,000.00	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00
3	Civic Center Improvements	\$ 572,641.56			\$ 378,502.24	\$ -	\$ 76,559.20	\$ 117,580.12
4	Eddie Park Improvements	\$ 503,849.87			\$ 503,849.87			
5	Orange Grove Recreational Building Improvements	\$ 94,705.61			\$ 82,140.48		\$ 5,174.63	\$ 7,390.50
6	Ironworks Museum Improvements	\$ 109,538.73			\$ 80,695.18			\$ 28,843.55
7	Senior Center Improvements	\$ 140,602.15			\$ 36,953.27	\$ 36,272.66	\$ 2,274.00	\$ 65,102.22
8	War Memorial Improvements	\$ 166,497.27			\$ 66,593.37	\$ 10,075.00	\$ 74,107.40	\$ 15,721.50
9	Library and Community Room Improvements	\$ 626,638.38			\$ 342,136.13	\$ 35,915.00	\$ 45,000.00	\$ 203,587.25
10	Other City Facility Improvements	\$ 83,954.10			\$ 7,821.00	\$ 787.50	\$ 42,739.95	\$ 32,605.65
Total:		\$ 4,965,962.67	\$ 367,535.00	\$ 500,000.00	\$ 1,948,691.54	\$ 533,050.16	\$ 695,855.18	\$ 920,830.79



# STREETS AND STREETSCAPES

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2020-2024

FY 2020-2024 Capital Improvement Program  
Streets and Streetscapes

Prior ity	Description	Total Five Year Estimates	Appropriated FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023	Proposed FY 2024 and Beyond
1	Preventative Maintenance: Cap and Slurry Seal	\$ 2,205,000.00	\$ 300,000.00	\$ 381,000.00	\$ 381,000.00	\$ 381,000.00	\$ 381,000.00	\$ 381,000.00
2	Citywide Sidewalk ADA Improvements	\$ 500,000.00	\$ 100,000.00		\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
3	Street Improvement Projects	\$ 15,382,630.00	\$ 2,567,630.00	\$ 2,399,000.00	\$ 2,879,000.00	\$ 2,579,000.00	\$ 2,479,000.00	\$ 2,479,000.00
4	Neighborhood Traffic Management Program	\$ 375,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
5	Pedestrian Crossing Enhancements	\$ 264,962.00	\$ 264,962.00					
6	Mission Street Pedestrian Improvement Project	\$ 250,000.00	\$ 150,000.00	\$ 100,000.00				
7	SR- 110 Interchange at Fair Oaks Ave	\$ 67,000,000.00			\$ 67,000,000.00			
8	Regional Traffic Corridor Improvements	\$ 20,000,000.00			\$ 20,000,000.00			
9	Traffic Calming/ Speed Management	\$ 5,000,000.00			\$ 5,000,000.00			
10	Columbia St/Pasadena Ave Turn Lanes, Columbia St/Orange Grove Ave Striping	\$ 150,000.00		\$ 150,000.00				
11	Fremont Ave and Huntington Dr Signage	\$ 140,000.00				\$ 140,000.00		
12	Grevalia St and Fair Oaks Ave Striping and Signal Timing	\$ 50,000.00				\$ 50,000.00		
13	Fair Oaks Ave/El Centro St/Oxley St/Meridian Ave/Fremont Ave Bikeway	\$ 64,200.00				\$ 64,200.00		
14	Huntington Dr/Oak St/Monterey Rd Bikeway	\$ 116,000.00						\$ 116,000.00
15	Bikeway Way Finding	\$ 20,000.00						\$ 20,000.00
	Total:	\$ 111,517,792.00	\$ 3,382,592.00	\$ 3,105,000.00	\$ 95,435,000.00	\$ 3,389,200.00	\$ 3,035,000.00	\$ 3,171,000.00

FY 2020-2024 Capital Improvement Program  
Street Lighting and Traffic Signals

Priority	Description	Total Five Year Estimates	Appropriated FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023	Proposed FY 2024 and Beyond
1	Monterey Road and Orange Grove Signal	\$ 340,000.00	\$ 340,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
2	Fair Oaks Avenue Signal Synchronization	\$ 895,400.00	\$ 895,400.00	\$ -	\$ -	\$ -	\$ -	\$ -
3	Garfield Avenue and Monterey Road Signal	\$ 400,000.00	\$ -	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -
4	Garfield Avenue and Oak Street Signal	\$ 400,000.00	\$ -	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -
	Total:	\$ 2,035,400.00	\$ 1,235,400.00	\$ 800,000.00	\$ -	\$ -	\$ -	\$ -





# WATER

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2020-2024



FY 2020-2024 Capital Improvement Program  
Water

Priority	Description	Total Five Year Estimates	Appropriated FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed Fy 2023	Proposed FY 2024 and Beyond
1	Graves Reservoir	\$ 12,400,000.00	\$ 6,500,000.00	\$ 5,900,000.00				
2	Water Master Plan	\$ 350,000.00		\$ 350,000.00				
3	Waterline Replacement	\$ 3,000,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
4	Raymond and Bilikie Tank	\$ 820,000.00			\$ 400,000.00	\$ 420,000.00		
5	SCADA Upgrades	\$ 160,000.00					\$ 80,000.00	\$ 80,000.00
6	Wilson Well #2	\$ 600,000.00					\$ 500,000.00	\$ 100,000.00
7	Automated Reading	\$ 450,000.00					\$ 250,000.00	\$ 200,000.00
8	Westside Reservoir	\$ 7,550,000.00			\$ 550,000.00	\$ 2,300,000.00	\$ 4,700,000.00	
Total:		\$ 25,330,000.00	\$ 7,000,000.00	\$ 6,750,000.00	\$ 1,450,000.00	\$ 3,220,000.00	\$ 6,030,000.00	\$ 880,000.00

An aerial photograph of a park featuring a baseball field in the center. Several people are scattered across the field. The park is surrounded by numerous trees, including palm trees. Two tall light poles with multiple lamps are visible on either side of the field. In the background, a paved path and some buildings are partially visible. The entire image has a purple color overlay.

# Stormwater

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2020-2024

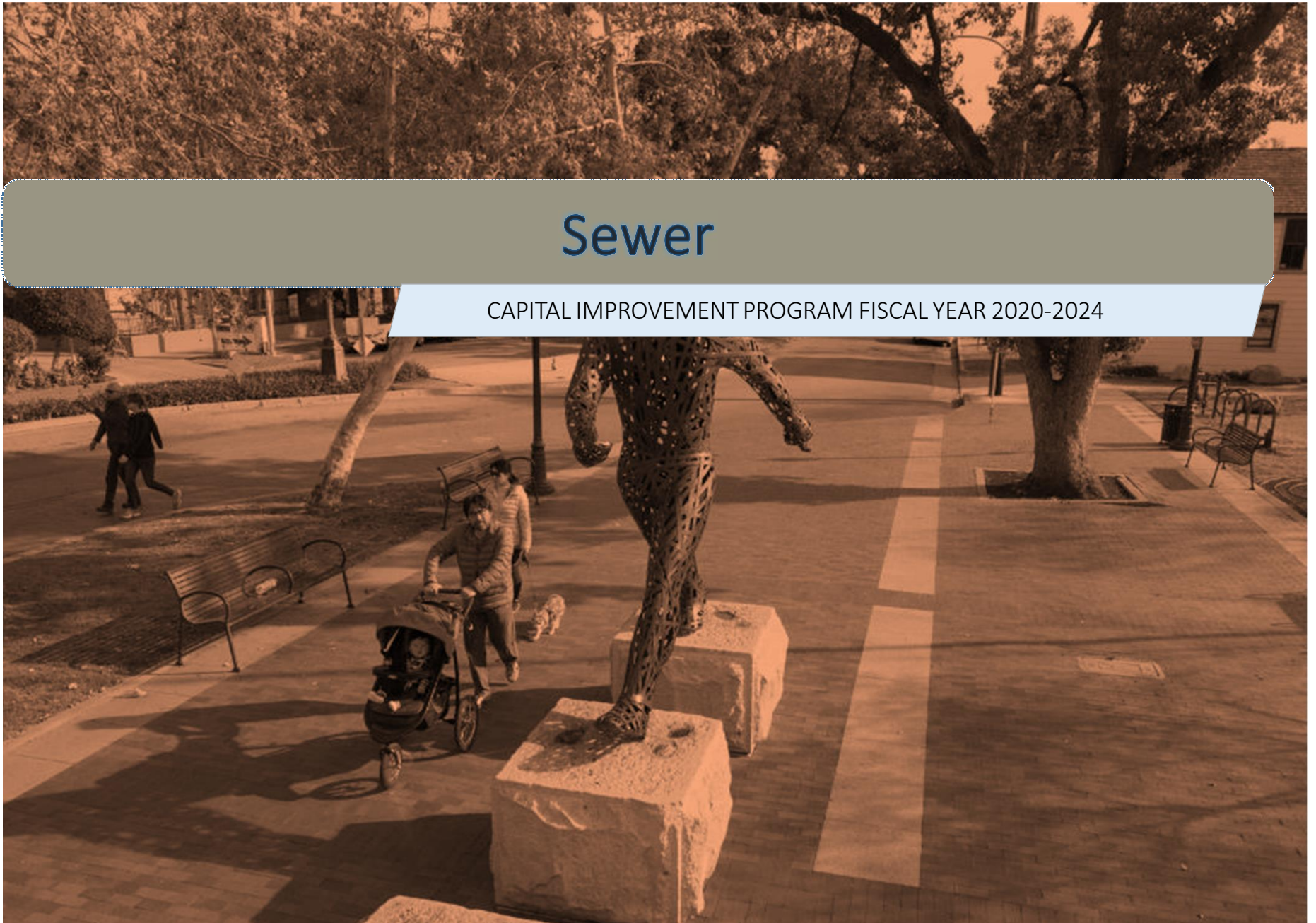
FY 2020-2024 Capital Improvement Program  
Stormwater

Priority	Description	Total Five Year Estimates	Appropriated FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023	Proposed FY 2024 and Beyond
1	Stormwater Projects Concept, Feasibility and Strategy Development for Grants	\$ 350,000.00		\$ 100,000.00	\$ 100,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
2	Rio Honda Load Reduction Strategy	\$ 121,477.00	\$ 20,477.00			\$ 101,000.00		
3	Lower Arroyo Park BMP	\$ 5,132,000.00					\$ 2,000,000.00	\$ 3,132,000.00
	Total:	\$ 5,603,477.00	\$ 20,477.00	\$ 100,000.00	\$ 100,000.00	\$ 151,000.00	\$ 2,050,000.00	\$ 3,182,000.00



# Sewer

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2020-2024



FY 2020-2024 Capital Improvement Program  
Sewer

Priority	Description	Total Five Year Estimates	Appropriated FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023	Proposed FY 2024 and Beyond
1	Sewer Line Repairs & Replacements	\$ 2,100,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	\$ 1,800,000.00	\$ 75,000.00	\$ 75,000.00
2	Sewer Master Plan and Sanitary Sewer Management Plan	\$ 250,000.00	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -
	Total:	\$ 2,350,000.00	\$ -	\$ 325,000.00	\$ 75,000.00	\$ 1,800,000.00	\$ 75,000.00	\$ 75,000.00





# Water Conservation

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2020-2024

FY 2020-2024 Capital Improvement Program  
Water Conservation

Priority	Description	Total Five Year Estimates	Appropriated FY 2019	Proposed FY 2020	Proposed FY2021	Proposed FY 2022	Proposed FY 2023	Proposed FY 2024 and Beyond
1	Huntington & Fair Oaks Median Turf Removal & Landscape Transformation	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
2	City Hall Impervious Surface Removal & Drought Tolerant Landscape Demonstration Project	\$ 100,000.00	\$ 15,000.00	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -
Total:		\$ 150,000.00	\$ 65,000.00	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -



# Parks

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2020-2024



FY 2020-2024 Capital Improvement Program  
Parks

Priority	Description	Total Five Year Estimates	Appropriated FY 2019	Proposed FY 2020	Proposed FY 2021	Proposed FY 2022	Proposed FY 2023	Proposed FY 2024 and Beyond
1	Berkshire Pocket Park	\$ 350,000.00	\$ -	\$ 50,000.00	\$ 300,000.00	\$ -	\$ -	\$ -
2	Grevalia Pocket Park	\$ 225,000.00	\$ -	\$ 50,000.00	\$ -	\$ 175,000.00	\$ -	\$ -
Total:		\$ 575,000.00	\$ -	\$ 100,000.00	\$ 300,000.00	\$ 175,000.00	\$ -	\$ -





# FUTURE PROJECTS

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2020-2024



**FY 2020-2024 Capital Improvement Program  
Future Projects**

**Municipal Buildings and Facilities**

City Wide Environmental Upgrades

Solar Panels a reservoir

**Street Lighting**

LED Light Fixture Upgrades

## **ITEM 5**

Minutes of the Special Meeting of the Public Works  
Commission on December 9, 2020

**MINUTES OF THE  
PUBLIC WORKS COMMISSION  
9<sup>TH</sup> DAY OF DECEMBER, 2020 AT 6:30 P.M. AT THE  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET**

**ITEM NO. 5**

**CALL TO ORDER**

The Special Meeting of the Public Works Commission was called to order by Public Works Commission Chair Sam Hernandez at 6:34 p.m. The meeting was held in a virtual setting, with all Commissioners and Council Liaisons attending via Zoom.

**ROLL CALL:**

**Present:** Chair Sam Hernandez, Vice-Chair Julie Riley, Commissioners: David Maling (arrived after roll call during the meeting), and Charles Trevino.

**Absent:** Commissioner Arcelia Arce

**City Staff Present:** Deputy Director of Public Works (DDPW) Julian Lee, Acting DDPW Garrett Crawford, Public Works Management Assistant Reyna Salazar-Martin

**PLEDGE OF ALLEGIANCE**

Public Works Commission Chair Hernandez led the pledge of allegiance.

**1. PUBLIC COMMENT**

None

**PRESENTATIONS**

**2. Measure W 2021-22 FY Safe Clean Water Project Application**

Presented by Deputy Director Lee

**ACTION ITEMS**

**3. Approve Public Works Commission 2021 Work Plan**

A motion was made by Commissioner Trevino, and seconded by Vice-Chair Riley to approve the Public Works Commission 2021 Work Plan. By roll call vote the motion carried 4-0.

**4. Approve Public Works Commission 2020 Annual Report**

A motion was made by Commissioner Trevino, and seconded by Vice-Chair Riley to approve the Public Works Commission 2020 Annual Report. By roll call vote the motion carried 4-0, as amended on page 4 and 5.

**5. Minutes of the Regular Meeting of the Public Works Commission on September 9, 2020**

A motion was made by Vice-Chair Riley, and seconded by Commissioner Maling to approve the minutes. By roll call vote the motion carried 4-0, Commissioner Trevino was excused before adjournment, he was not present at time of motion.

**COMMUNICATIONS**

**7. Council Liaison Communications**

PWC is awaiting a City Council Liaison to be appointed.

**8. Commission Communications**

Vice-Chair Riley requested City Attorney to provide some details on the City Lawsuit for groundwater contamination. Staff will be looking into the matter and get back to Commission at a later time.

**9. Staff Liaison Communications**

None

**ADJOURNMENT**

Meeting adjourned at 7:11 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on January 13, 2021.

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Sam Hernandez, Chair